

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, JANUARY 28, 2016**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, January 28, 2016 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Steve Arnold	John Cheney	Bill Hirzel
Melinda Kale	Leonard Michaels	Doug Miller
Lyle Schulte	Mark Sheffer	Bill Verbosky

Members absent: None

Others:

Jerry Greiner	Gavin Smith	Beth Vannett
Leanne O'Brien	Tom Stalter	Kay Ball
Dan Wickard		

Rex Huffman, Spitler, Huffman & Newlove

Annette Gillman, 28618 Snyder Dr., Millbury, OH 43447

Approval of Minutes

The minutes of the regular meeting held on January 14, 2016, were reviewed; John Cheney made a motion to approve the minutes. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Public Comment

Annette Gillman a resident of Millbury, questioned why her bill increased \$13.00 in one month. Beth Vannett stated several increases have gone through beginning with the first bills in January, she offered to take her to the billing office and review her bill.

Report by President and Other Officials

Jerry Greiner reported:

- Governance Committee will be held Thursday, February 4th.
- Wood County Mayor's Association meeting was held on January 27, 2016.
- NOMMA evening reception was held January 25, 2016

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- Auditors will be here the week of February 8, 2016.
- TMACOG General Assembly meeting was held January 26th.
- Rossford Business Fair will be held March 5th.
- Wood County is currently updating its land use plan.
- Public meetings were held in the Village of McComb last week.
- Finance Committee will be held Thursday, February 18th.
- Tom Stalter met with the Village of Bloomdale on January 26th.
- Will be meeting soon with TMACOG to discuss JRS/Henry Township 208 area.
- Brad Espen from the Wood County Health Department and Darcy Wilhelm from the Board of Commissioners retired as of January 29, 2016.
- Recently met with the Rossford finance director to discuss the TID assets in the Crossroads.

Reports of Committees:

None to Report

Unfinished Business:

None

New Business

Resolution 2016-12. Acceptance and action on bids received for the Village of Bloomdale Water System. Tom stated bids were received for the Village of Bloomdale Water System and recommends the project be awarded to Speer Brothers for \$1,660,419.00. The engineer's estimate on the project is \$2,308,320.00, he said. Steve Arnold made a motion to approve. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2016-13 Change order #2, final and release of retainage, Culy Contracting, Bloomdale Manhole Rehab, SS #2702. Tom Stalter stated this decreasing change order for \$2,090.00 is for final quantity adjustments. The resolution is also approving the release of \$8,112.80 of retainage to Culy Contracting to close out the project, he said. Lyle Schulte made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting. **Approved.**

Resolution 2016-14. Acceptance and action on bids received for the 2015 Utility Relocations (various service areas). Tom Stalter stated bids were received for the 2015 Utility Relocations project and recommends the project be awarded to Zee Construction for \$336,280.00. The engineer's estimate on the project is \$350,000.00. John Cheney made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2016-15. Review and approval of utility easements for the 2015 Utility Relocations (various service areas). Tom Stalter stated 5 easements have been obtained for the 2015 Utility Relocations project totaling \$1,284.00. Leonard Michaels made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

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Resolution 2016-16. Authorization to apply to Ohio EPA for a Water Pollution Loan Control Fund for the Oregon Sanitary Retention Basin (SS #200 Flow EQ Basin). Tom Stalter stated this resolution is authorization to apply to the Ohio EPA for the Oregon Sanitary Retention Basin. Leonard Michaels made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2016-17. Authorize a grant agreement with the United States Department of Agriculture Rural Utilities Service for the Village of Bloomdale Water System, WL #2700. Tom Stalter stated this resolution is to approve a grant agreement with the United States Department of Agriculture Utilities Service for the Village of Bloomdale Water System. John Cheney made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2016-18. Authorize an agreement with the United States Department of Agriculture for the Village of Bloomdale Water System, WL #2700. Tom Stalter stated this resolution is to authorize a loan agreement with the United States Department of Agriculture for the Village of Bloomdale Water System. Steve Arnold made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2016-19. Personnel Actions

1. Approval of union contract wage re-opener effective January 1, 2016-December 31, 2017.

John Cheney made a motion to approve the above action. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Receipt of Other Comments

None

Executive Session

None

Regular Meeting Dates

Regular Meeting:	February 11, 2016 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	February 25, 2016 7:30 a.m.	District Operations Facility Regular Meeting

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Adjournment

Leonard Michaels made a motion to adjourn. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John A. Cheney
Secretary

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