

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, JULY 13, 2017**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, July 13, 2017 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Rob Armstrong	Steve Arnold	John Cheney
	Melinda Kale	
Doug Miller	Mark Sheffer	Bill Verbosky

Members absent: Bill Hirzel, Leonard Michaels

Others:

Tom Stalter	Gavin Smith	Beth Vannett
Kay Ball	Garrett Chamberlain	Dan Wickard

Ted Bennett & Christina Onyskiw, Jones & Henry Engineers

Carl Ireland, Spitler Huffman LLC

Jack Kiefer, 13207 Union Hill Rd, Bowling Green, OH 43402

Approval of Minutes

The minutes of the regular meeting held on June 22, 2017, were reviewed; Bill Verbosky made a motion to approve the minutes. Rob Armstrong seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

All correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Report by President and Other Officials

Kay Ball reported:

- Board nominations have been sent to District members
- Chautauqua event in Rossford to be held July 19th
- Bulk water station information is in the DropBox
- District has renewed CORD membership
- Jerry, Rex and Theresa are in Put-in-Bay today for annual Rural Water meeting

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- Leonard Michaels has submitted a leave of absence form
- Board member bench dedication for Paul Brim will be July 27th.
- Policy on District equipment use was circulated and discussed. Kay Ball suggested keeping the policy as is. Dan Wickard stated he has had no issues in the past.
- Bowling Green Chamber luncheon will be on July 14th.
- Northwood WaterShed is open, Dedication will be July 14th.
- Walbridge WaterShed should be complete in a few weeks.
- Bond closing will be July 18th.
- TMACOG summer caucus will be August 2nd.
- Employee picnic at the MudHens will be July 28th.
- Eastwood breakfast will be held July 28th.

Reports of Committees:

None to Report

Unfinished Business:

None

New Business

Resolution 2017-92. Approval of operating budget for 2018. Kay Ball stated this resolution is passed every year. She stated we do not levy taxes, but since we do have that option this resolution needs to be approved. Bill Verbosky made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2017-93. Change order #7, E.S. Wagner Co., Oregon Retention Basin SS #200 Flow EQ Basin. Tom Stalter stated this change order is an increase of \$35,200.00 for additional supervision on the project. Doug Miller made a motion to approve. John Cheney seconded the motion, a roll call vote was taken with all present voting yes. **Approved.**

Resolution 2017-94. Change order #2-Final, Salenbein Trucking & Excavating, JRS Southwood Commerce Center, SS #2500B and PP #25A. Garret Chamberlain stated this change order is for a decrease of \$7,700.57 for additional construction field inspection due to construction time overrun. Steve Arnold made a motion to approve. Bill Verbosky seconded the motion, a roll call vote was taken with all present voting yes. **Approved.**

Resolution 2017-95. Amend Resolution 2017-63, approval of real estate purchase form Robert & Carolyn Alt, Trustees for the Hoytville Wastewater Treatment Plant Improvements. Garret Chamberlain stated this resolution is amending the original resolution as this will now be an easement and not a purchase of land. Melinda Kale made a motion to approve. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

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Resolution 2017-96. Amend Resolution 2017-64, approval of real estate purchase from Matthew & Julie Cramer for the Hoytville Wastewater Treatment Plant Improvements, SS #1501. Garret Chamberlain stated this resolution is amending the original resolution as this will now be an easement and not a purchase of land. Melinda Kale made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2017-97. Acceptance and action on bids received for the Hoytville Wastewater Treatment Plant Improvements, SS #1501. Garret Chamberlain stated there were 4 bids for this project and he recommends the project be awarded to B. Hill'z Excavating for \$376,363.00. The engineer's estimate on the project is \$507,150.00, he said. Doug Miller made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2017-98. Rescind Resolution 2017-82, Change order #3, Speer Brothers Inc., for the Bloomdale Water System, WL #2700. Tom Stalter stated the original change order needs to be rescinded in order to add the replacement of a waterline on Cherry Street. He stated this change order will be revised once concurrence with the EPA is received. Steve Arnold made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2017-99. Amendment #1, Jones & Henry Engineers for the Williwobend Pumpstation Rehabilitation. Tom Stalter stated this amendment is for an increase of \$105,000.00 for addition of construction services. Mr. Stalter stated this is a high growth area with the possibility of 1100 new lots to develop. John Cheney made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Receipt of Other Comments

Ops Challenge team recently took 3 first places and a second place. They will compete in Chicago to represent Ohio.

Bypass pumping not affected too much with all the rain, but did have several power outages at Weston, Bloomdale, Cygnet and Fostoria pumpstations. There was an overflow at the McComb WWTP and the McComb waterplant building did flood inside.

Executive Session

Carl Ireland asked that the board go into executive session to review threatened or pending litigation with Sensus meters. Steve Arnold made a motion to go into executive session. John Cheney seconded the motion. A roll call vote was taken with all present voting yes.

Bill Verbosky made a motion to return to regular session. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes.

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Regular Meeting Dates

Regular Meeting:	July 27, 2017 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	August 10, 2017 7:30 a.m.	District Operations Facility Regular Meeting

Adjournment

Doug Miller made a motion to adjourn. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John A. Cheney
Secretary

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