

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, JULY 14, 2016**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, July 14, 2016 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Steve Arnold	John Cheney	Bill Hirzel
Leonard Michaels	Doug Miller	Mark Sheffer
Lyle Schulte	Bill Verbosky	

Members absent: Melinda Kale

Others:

Garrett Chamberlain	Gavin Smith	Jerry Greiner
Leanne O'Brien	Tom Stalter	Kay Ball
Pam Gaffin	Dan Wickard	

Rex Huffman & Carl Ireland, Spitler Huffman Law

Denise Plummer, Poggemeyer Design Group

Jack Kieffer, 13207 Union Hill Rd., Bowling Green, OH

Ryan Weaver, 207 E. Union St., Walbridge, OH

Rob Robson, 201 Meadow Lane, Walbridge, OH

Larry Boday, 109 Guy St., Walbridge, OH

Thomas Burns, 206 Allen St., Walbridge, OH

Approval of Minutes

The minutes of the regular meeting held on June 23, 2016, were reviewed; John Cheney made a motion to approve the minutes. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes with the exception of Mark Sheffer who abstained. **Approved.**

Correspondence

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Regular Board Meeting
July 14, 2016

Public Comment

Rob Robson of 201 Meadow Lane in Walbridge stated he has been having a problem with his sanitary sewer since the District performed pipe bursting in their area. He stated several homes in his neighborhood are having problems with settling/cave-ins, standing water and sometimes sewage coming up into their yards. Mr. Robson said that District staff has been to his home several times and his sewer lateral has been inspected using the camera with nothing found. He stated he is just asking for additional help with the issue.

Tom Burns of 206 Allen Street in Walbridge stated he was also having problems including raw sewage coming into his yard during high rain periods.

Jerry Greiner stated he will schedule a meeting with the area homeowners and the Village of Walbridge to discuss these issues further.

Report by President and Other Officials

Jerry Greiner reported:

- Monthly Bowling Green luncheon will be held July 18th.
- Monthly North Baltimore luncheon will be held July 20th.
- Plan on a bus tour soon to both north and south ends of the District system.
- Regional water studies have been released.
- Don Duncan is retiring, his luncheon will be held July 22nd.
- Employee outing at the MudHens will be July 15th.
- Tim Wilkins was recently in a bad car accident, he will be off work for several weeks.
- Del Co Manager's Meeting will be July 22nd.

Reports of Committees:

John Cheney stated the safety committee met on July 8th and reviewed the following:

- 2 minor accidents/incidents occurred
- Reviewed the handling transportation of chlorine
- Distracted driver training will be held July 27th.
- Safety audits of vehicles in ongoing
- Asked committee for suggestions for safety incentive program
- Reviewed safety concerns at the McComb water plant.

Unfinished Business:

Resolution 2016-69. Authorize and assignment and assumption agreement with the Village of McComb. Lyle Schulte made a motion to bring resolution to the table. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. Jerry Greiner stated this resolution is to approve the assignment and assumption agreement with the Village of McComb subject to final review by Rex Huffman. Steve Arnold made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

New Business

Resolution 2016-105. Acceptance and action on bids received for the Northwood Hanson, George and Bihl Streets waterline replacement, WL #210B. Tom Stalter stated bids were received for this project and recommends the project be awarded to Speer Brothers for \$678,465.00. The engineer's estimate on the project is \$710,000.00, he said. Leonard Michaels made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2016-106. Notice of Intent to Proceed, Bairdstown Sanitary Sewer Project, SS #700. Tom Stalter stated this resolution is the approval to proceed with the Bairdstown Sanitary Sewer Project. Doug Miller made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting. **Approved.**

Resolution 2016-107. Amendment #2, Poggemeyer Design Group, Bairdstown Sanitary Sewer Project, SS #700. Tom Stalter stated this amendment is for an additional \$118,500.00 to add construction phase services to the contract. Leonard Michaels made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2016-108. Review and approval of utility easement for the Bairdstown Sanitary Sewer Project, SS #700. Tom Stalter stated the District has obtained two (2) easements totaling \$1700.00 for the Bairdstown Sanitary Sewer Project, SS #700. Bill Hirzel made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2016-109. Amendment #2, Poggemeyer Design Group, Eastwood Schools Sanitary Sewer Pump Station and Forcemain, SS #3001. Tom Stalter stated this amendment for an additional \$10,500.00 is for a project representative during construction. Bill Verbosky made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2016-110. Change order #2-Final & Release of Retainage, Zee Construction, 2015 utility Relocations (Various service areas). Tom Stalter stated this change order for an increase of \$5,800.00 is for miscellaneous items not covered under original contract. Mr. Stalter also asked for approval to release retainage in the amount of \$15,029.40 to the contractor. Leonard Michaels made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2016-111. Review and approval of utility easement for the JRS-Southwood Commerce Center, SS #2500B and PP #25A. Tom Stalter stated the District has obtained 2 easements from the Blake Family for \$1.00 each. Bill Verbosky made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Regular Board Meeting
July 14, 2016

Resolution 2016-112. Authorize a request for qualifications for the WL #100/WL #101 Trunk Water Main Evaluation and Condition Assessment. Tom Stalter stated this resolution to authorize a request for qualifications to evaluate the WL #100/WL #101 Trunk Water Main. Leonard Michaels made a motion to approve. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2016-113. Resolution of Assessments for miscellaneous water and sewer projects. Kay Ball stated this resolution is to approve the assessments for various water and sewer taps received. These will be certified to the Wood County Auditor in September he said. Steve Arnold made a motion to approve. John Cheney seconded the motion. A roll call vote was taken with all present voting yes with the exception of Leonard Michaels who was out of the room. **Approved.**

Resolution 2016-114. Approval of real property sale in the Country Manor Subdivision. Jerry Greiner stated this resolution is to approve the authorization to sell second a parcel of land in the Country Manor Subdivision that is no longer of use to the District. Mr. Greiner stated this parcel(s) are where the original package plant sat that was torn down. The property will be sold by Steve Powell, auctioneer, he said with an easement for us to access the pump station that sits there. John Cheney made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2016-115. Acceptance and action on bids received for the Bairdstown Sanitary Sewer Project, SS #700. Tom Stalter stated bids were received for Contract A and B for the Bairdstown Sanitary Sewer Project. Mr. Stalter recommends that Contract A (Bairdstown Sewers) be awarded to Underground Utilities for \$1,985,438.00 and Contract B (Bloomdale WWTP) be awarded to Peterson Construction for \$3,020,000.00. The engineer's estimate on the project is \$2,216,000.00 for Contract A and \$3,674,000.00 for Contract B, he said. Leonard Michaels made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2016-116. Approval of operating budget for 2017. Kay Ball stated this is the annual tax budget resolution for 2017 that is required by the Ohio Revised Code. Leonard Michaels made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes with the exception of Bill Verbosky who was out of the room. **Approved.**

Resolution 2016-117. Approval of a land purchase with Louisville Title for the flow equalization basin for the #200 Area. Tom Stalter stated this resolution is to approve a land purchase for the #200 Area flow equalization basin with Louisville Title (Hirzel Family) for \$24,300.00. Leonard Michaels made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes with the exception of Bill Hirzel who abstained. **Approved.**

Executive Session

None

Regular Board Meeting
July 14, 2016

Receipt of Other Comments

Bill Verbosky thanked the District and personnel for the good work they did on completing the project on Elm Tree Road.

Dan Wickard gave the board an update on the issues at the water plant in McComb and what they have done to correct them.

Regular Meeting Dates

Regular Meeting:	July 28, 2016 7:30 a.m.	District Operations Facility Regular Meeting
------------------	----------------------------	---

Regular Meeting:	August 11, 2016 7:30 a.m.	District Operations Facility Regular Meeting
------------------	------------------------------	---

Adjournment

Leonard Michaels made a motion to adjourn. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John A. Cheney
Secretary

/lob