

**NORTHWESTERN WATER AND SEWER DISTRICT  
REGULAR MEETING  
THURSDAY, JUNE 11, 2015**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, June 11, 2015 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Steve Arnold	John Cheney	Bill Hirzel
Melinda Kale	Leonard Michaels	Lyle Schulte
Mark Sheffer		

Members absent: Shad Ridenour

Others:

Jerry Greiner	Leanne O'Brien	Beth Vannett
Kay Ball	Tom Stalter	Dan Wickard
Gavin Smith	Kirsten Keller	Grant Adams
Cory Weaver		

Rex Huffman, Spitler, Huffman LLC  
Denise Plummer, Poggemeyer Design Group

Jack Keifer, 13207 Union Hill Rd, Bowling Green, OH 43402

### **Approval of Minutes**

The minutes of the regular meeting held on May 28, 2015, were reviewed; John Cheney made a motion to approve the minutes. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

### **Correspondence**

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

At this time, Jerry Greiner introduced new employees to the District: Kirsten Keller, part-time document imaging specialist; Grant Adams, part-time GIS; and Cory Weaver full-time Data Coordinator.

**Bill Hirzel joined the meeting at 7:40 a.m.**

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### **Report by President and Other Officials**

Jerry Greiner reported:

- Continuing to work with Perrysburg on an emergency water connection. A grant was recently approved for this.
- Jack Jones recently gave an update to the Wood County Economic Development Commission on the WCEDC water study.
- Dave Cook was here this week to work on the disaster recovery plan, he will be back again in September.
- City of Toledo had a “Tier 2” water violation recently on March 18<sup>th</sup>.
- Derol George is still on administrative leave waiting on a full medical evaluation.
- City of Perrysburg will be hosting a regional mayor’s meeting on June 22<sup>nd</sup>.
- Ohio Rural Water meeting will be held July 16<sup>th</sup> in Put-In-Bay.
- The water loss audit is underway with Smart Water Analytics reviewing the 200 water area.
- Propose moving next board meeting to Tuesday, June 23<sup>rd</sup> so the auditors can meet with the Board.

At this time, Tom Stalter briefly updated the board on the Eastwood School sewer project.

Kay Ball briefly updated the board on the current audit, stating the auditors will be back in June to present to the full board. Ms. Ball also stated the contract with Brooks Insurance has been renewed and reviewed the changes to the contract with the board. She provided a short summary of the most recent April financial statements.

### **Reports of Committees:**

None

### **Unfinished Business:**

None

### **New Business**

**Resolution 2015-60.** Acceptance and action on bids received for the Bloomdale Manhole Rehab, SS #2702. Tom Stalter stated this resolution is to accept and take action on the bids received for the Bloomdale Manhole Rehab. Mr. Stalter recommended the project be awarded to Culy Contracting in the amount of \$88,650.00. The engineer’s estimate on the project is \$92,000.00, he said. Melinda Kale made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2015-61.** Acceptance and action on bids received for the Bays Road Waterline Project, WL #316G1. Tom Stalter stated this resolution is to accept and take action on the bids received for the Bays Road Waterline Project. Mr. Stalter recommended the project be awarded to B. Hill’z Excavating for \$248,380.00. The engineer’s estimate on the project is \$350,000.00, he said. John Cheney made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

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**Resolution 2015-62.** Acceptance and action on bids received for the various sanitary sewer improvements-Section B. Tom Stalter stated this resolution is to accept and take action on bids for the various sanitary sewer improvements-section B. Mr. Stalter recommended the project be awarded to Advanced Rehab Technology for \$177,000.00. The engineer's estimate on the project is \$169,000.00, he said. Leonard Michaels made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2015-63.** Change order #1, A.R.T., Various sanitary sewer improvements-Contract A. Tom Stalter stated this change order is for an increase of \$7,314.73 for a change in contract quantity. Leonard Michaels made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2015-64.** Opposition to Senate Bill 58. Tom Stalter stated this resolution is opposition to the proposed Senate Bill 58 which will give property owners the ability to "opt-out" of certain sewer projects. Leonard Michaels made a motion to approve. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

#### **Receipt of Other Comments**

None

#### **Executive Session**

None

#### **Regular Meeting Dates**

Regular Meeting:	<b>June 23, 2015</b> 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	July 9, 2015 7:30 a.m.	District Operations Facility Regular Meeting

#### **Adjournment**

Leonard Michaels made a motion to adjourn. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Melinda Kale  
Secretary

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