

**NORTHWESTERN WATER AND SEWER DISTRICT  
REGULAR MEETING  
THURSDAY, JUNE 22, 2017**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, June 22, 2017 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Rob Armstrong	Steve Arnold	John Cheney
Bill Hirzel		
Doug Miller	Mark Sheffer	Bill Verbosky

Members absent: Melinda Kale, Leonard Michaels

Others:

Jerry Greiner	Gavin Smith	Beth Vannett
Leanne O'Brien	Garrett Chamberlain	Tom Stalter
Theresa Pollick	Kay Ball	Liz Householder
John Sopko	Pat Swope	Dan Wickard

Rex Huffman, Carl Ireland & Chris Frasor of Spitler, Huffman & Newlove, LLP

Jack Kiefer, 13207 Union Hill Rd, Bowling Green, OH 43402  
Lyle & Evelyn Schulte, 1482 Genoa Rd., Genoa, OH 43430

### **Approval of Minutes**

The minutes of the regular meeting held on June 8, 2017, were reviewed; Bill Verbosky made a motion to approve the minutes. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

### **Correspondence**

All correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

### **Report by President and Other Officials**

Jerry Greiner reported:

- Board member memorial benches were dedicated on June 13<sup>th</sup>.
- WaterSheds will be opening soon in Northwood and Walbridge
- Office closed for July 4<sup>th</sup> holiday on Tuesday.
- Ohio Rural Water meeting in Put-in-Bay will be held on July 13<sup>th</sup>
- Meeting with TMACOG facilitator was held on June 14<sup>th</sup>.
- Met with Bowling Green, Perrysburg and Maumee June 15<sup>th</sup> to discuss regional water issues.

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- Next Extension Committee will be held July 6<sup>th</sup>.
- Auditor will be here today to present exit audit.

At this time, Kay Ball shared with the board the interest rates the District received for the recent bond refinance. She stated the interest rate for the special assessment bond will be 2.0% saving the District \$250,000. The revenue bond interest rate will be 1.9% with a savings of almost 1 million dollars for the term.

### **Reports of Committees:**

None to Report

### **Unfinished Business:**

None

### **New Business**

**Resolution 2017-83.** Acceptance and action on bids received for the Perrysburg Service Area I & I Reduction Project, SS #400 Area. Garret Chamberlain stated bids have been received for the Perrysburg Service Area I & I Reduction Project. He recommends the project be awarded to Ed Kelly and Sons for \$998,080.00. The engineer's estimate for the project is \$1,060,000.00, he said. Bill Verbosky made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2017-84.** Amendment #3, Poggemeyer Design Group, JRS- Southwood Commerce Center, SS #2500B and PP #25A. Garret Chamberlain stated this amendment is for an additional \$1,800.00 for as-builts. Rob Armstrong made a motion to approve. Doug Miller seconded the motion, a roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2017-85.** Resolution of Assessments for miscellaneous water and sewer projects. Garret Chamberlain stated this resolution is to approve the assessments of various water and sewer projects to be certified to the county auditor in September. The amounts may be smaller should the owners pay cash during the 30-day cash period, Jerry Greiner said. Bill Verbosky made a motion to approve. Steve Arnold seconded the motion, a roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2017-86.** Resolution of Necessity, Ovitt Road Waterline Project, WL #321C. Tom Stalter stated this project is a petitioned project on Ovitt Road. Doug Miller made a motion to approve. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2017-87.** Appointment of members to the Assessment Equalization Board for the Ovitt Road Waterline Project, WL #321C. Tom Stalter stated this resolution is to name Duane Abke, Mark Adams and Tony Allion to the Assessment Equalization Board should there be any objections to the project. Doug Miller made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

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**Resolution 2017-88.** Change order #2-Final and Release of Retainage, Hank's Plumbing & Heating for the McComb WTP Train No. 2 Painting and Media Replacement, WL #2800 Area. Tom Stalter stated this change order for an additional \$5,700.00 is for a 19 day bonus for completing the contract terms prior to substantial completion date. Mr. Stalter also asked that retainage be released in the amount of \$9,084.90 to the contractor. Steve Arnold made a motion to approve. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2017-89.** Authorize the partial release of retainage to E.S. Wagner for the Oregon Retention Basin, SS #200 Flow EQ Basin. Tom Stalter stated this resolution is to approve the partial release of retainage in the amount of \$20,696.12 to E.S. Wagner. Bill Verbosky made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2017-90.** Authorize the advertisement for bid for the Ovitt Road Waterline Extension, WL #321C; Wingston Road Waterline Extension, WL #2323 and Rosendale Road Waterline Extension, WL #318H. Tom Stalter stated this resolution is to authorize the advertisement for bid for these 3 projects. The engineer's estimate on the projects are \$113,500 for Ovitt Road, \$104,000.00 for Wingston Road and \$118,000.00 for Rosendale Road. John Cheney made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2017-91.** Change order #1-Final and release of retainage, Degan Construction, Carrington Woods/Tontogany Pumpstation Rehab Project. Garret Chamberlain stated this change order is for an increase of \$38,905.13 for final quantity adjustments. Mr. Chamberlain also asked that retainage in the amount of \$10,787.66 be released to the contractor. John Cheney made a motion to approve. Rob Armstrong seconded the motion. A roll call vote was taken with all present voting yes with the exception of Bill Hirzel who voted no. **Approved.**

### **Receipt of Other Comments**

None

### **Executive Session**

Rex Huffman asked that the board go into executive session to review pending litigation with Turn Key Inc, and threatened litigation with Sensus meters. John Cheney made a motion to go into executive session. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes.

John Cheney made a motion to return to regular session. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes.

Kay Ball asked that the board go into executive session to review the financial audit. Doug Miller made a motion to go into executive session. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes.

Doug Miller made a motion to return to regular session. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes.

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**Regular Meeting Dates**

Regular Meeting: July 13, 2017      District Operations Facility  
7:30 a.m.                                      Regular Meeting

Regular Meeting: July 27, 2017      District Operations Facility  
7:30 a.m.                                      Regular Meeting

**Adjournment**

Doug Miller made a motion to adjourn. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John A. Cheney  
Secretary

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