

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, JUNE 23, 2016**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, June 23, 2016 at 7:30 a.m.

Mr. Steve Arnold, Vice-Chairman, brought the meeting to order and requested that the roll be called:

Steve Arnold	John Cheney	Bill Hirzel
Melinda Kale	Leonard Michaels	Doug Miller
Lyle Schulte	Bill Verbosky	

Members absent: Mark Sheffer

Others:

Garrett Chamberlain	Gavin Smith	Jerry Greiner
Leanne O'Brien	Tom Stalter	Kay Ball
Pam Gaffin	Dan Wickard	

Rex Huffman & Carl Ireland, Spitler Huffman Law

Neal Materni, Poggemeyer Design Group

Approval of Minutes

The minutes of the regular meeting held on June 9, 2016, were reviewed; John Cheney made a motion to approve the minutes. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Bill Hirzel joined the meeting at 7:35 a.m.

Correspondence

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Public Comment

None

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Report by President and Other Officials

Jerry Greiner reported:

- TMACOG's water study meeting was held June 22nd with Toledo's utility committee.
- Tim Brown has been named the new TMACOG Director.
- John Cheney recently participated in the Honor Flight.
- Met with Dave Beck of CIFT to discuss economic development in the area.
- Continuing to work in McComb and currently working on some water plant issues.
- Employee luncheon was held June 22nd.
- Ohio Rural Water event in Put-in-Bay will be held on July 14th.
- North Baltimore sewer agreement is complete and on today's agenda.
- Kay Ball stated the performance appraisal process will be getting underway.
- Will be meeting with consultant George Brymer to discuss new logos and marketing ideas.

Reports of Committees:

None to Report

Unfinished Business:

Resolution 2016-69. Authorize and assignment and assumption agreement with the Village of McComb. Rex Huffman asked that this resolution be tabled until the final agreement is complete. Doug Miller made a motion to table. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

New Business

Resolution 2016-99. Change order #3-Final & Release of retainage, B. Hill's Excavating, Bays Road Waterline Project, WL #316G1. Tom Stalter stated this change order is for a decrease of \$9,407.00 for final quantity adjustments. He also asked that retainage in the amount of \$10,979.64 be released to the contractor. Bill Verbosky made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2016-100. Change order #1, Zee Construction, 2015 Utility Relocations (various service areas). Tom Stalter stated this change order for an increase of \$33,655.00 is for miscellaneous field changes. Leonard Michaels made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting. **Approved.**

Resolution 2016-101. Review and approval of utility easements for the Bairdstown Sanitary Sewer Project, SS #700. Tom Stalter stated 4 easements have been obtained for the Bairdstown Sewer project totaling \$1,570.00. Leonard Michaels made a motion to approve with revisions. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

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Resolution 2016-102. Review and action on an agreement for treatment of wastewater with the Village of North Baltimore. Rex Huffman stated the agreement with North Baltimore for the treatment of wastewater for the JRS service area is complete and asks the board to approve the agreement. Doug Miller made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2016-103. Review and approval of utility easement for the JRS-Southwood Commerce Center, SS #2500B and PP #25A. Tom Stalter stated 1 easement has been obtained for the JRS-Southwood Commerce Center project for \$1.00. Bill Hirzel made a motion to approve. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2016-104. Personnel Actions.

Kay Ball asked that the following action be approved:

1. Approval of salary increase for Jerry Greiner, President, effective January 1, 2016.

Leonard Michaels made a motion to approve the above action. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Executive Session

Rex Huffman requested executive session to discuss pending litigation related to the Sanders lawsuit. John Cheney made a motion to go into Executive Session to discuss pending litigation. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes.

Leonard Michaels made a motion to return to regular session. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes.

Receipt of Other Comments

None

Regular Meeting Dates

Regular Meeting:	July 14, 2016 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	July 28, 2016 7:30 a.m.	District Operations Facility Regular Meeting

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Adjournment

Lyle Schulte made a motion to adjourn. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John A. Cheney
Secretary

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