

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, MARCH 23, 2017**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, March 23, 2017 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Rob Armstrong	Steve Arnold	John Cheney
Bill Hirzel	Melinda Kale	Leonard Michaels
Doug Miller	Mark Sheffer	Bill Verbosky

Members absent: None

Others:

Jerry Greiner	Gavin Smith	Beth Vannett
Leanne O'Brien	Garrett Chamberlain	Kay Ball
Theresa Pollick	Dan Wickard	Simon Gundy

Rex Huffman & Chris Frasor of Spittler, Huffman & Newlove, LLP

Denise Plummer, Poggemeyer Design Group

Matt Norton, 10620 Cardiff Rd, Perrysburg, OH 43551

Approval of Minutes

The minutes of the regular meeting held on March 9, 2017, were reviewed; Bill Verbosky made a motion to approve the minutes. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

All correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

At this time, Matt Norton of Perrysburg Township addressed the board and asked about the separation of utility services from the City of Toledo. Jerry Greiner gave an overview of discussions currently taking place and the completed water studies.

Report by President and Other Officials

Jerry Greiner reported:

- "Silent paychecks" have been sent out to employees

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- NOMA meeting will be held March 30th in Pemberville
- Jim Cheatwood will be retiring March 31st with a luncheon on the 29th
- May 7th is the annual open house
- April 5th is the next TMACOG water meeting
- Walbridge recently passed resolution for senior citizen discount, staff will review and make recommendation at next board meeting
- Will be working on summer planning meeting soon for dates
- Final disaster recovery plan is complete; will roll-out May 8th
- April 6th is the next public relations committee meeting.

Reports of Committees:

None to report

Unfinished Business:

None

New Business

Resolution 2017-31. Authorize the partial release of retainage to Underground Utilities, Inc. for the Bairdstown Sanitary Sewer Project, SS #700. Garrett Chamberlain stated this resolution is to authorize a partial release of retainage in the amount of \$3,790.80 to the contractor. Bill Hirzel made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2017-32. Change order #2A, Hank's Plumbing & Heating for the southern Service Area DBP Improvements, WL #306A2. Garrett Chamberlain stated this change order is for an increase of \$1,689.18 for the addition of electrical work to butterfly valve and a new sump pump. Leonard Michaels made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting. **Approved.**

Resolution 2017-33. Acceptance and action on bids received for the Rossford Colony Subdivision Waterline Loop, WL #5005. Garrett Chamberlain stated bids have been received for the Rossford Colony Subdivision Waterline loop and recommends the project be awarded to Zee Construction for \$77,807.00. The engineer's estimate on the project is \$100,000.00, he said. Leonard Michaels made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2017-34. Acceptance and action on bids received for the Weston, Main, Oak and Taylor Streets Waterline Replacement, WL #2321. Garrett Chamberlain stated bids have been received for the Weston, Main, Oak and Taylor Streets Waterline Replacement and recommends the project be awarded to Speer Brothers for \$347,995.00. The engineer's estimate on the project is \$442,000.00, he said. Steve Arnold made a motion to approve. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

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Resolution 2017-35. Acceptance and action on bids received for the McComb Water Treatment Plant Train No. 2 painting and media replacement, WL #2800 Area. Garrett Chamberlain stated bids have been received for the McComb Water Treatment Plant Train No. 2 and recommends the project be awarded to Hank's Plumbing & Heating for \$222,251.00. The engineer's estimate on the project is \$230,000.00, he said. Leonard Michaels made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2017-36. Acceptance and action on bids received for the Lorraine Place Sanitary Sewer Replacement, WW #2008. Garrett Chamberlain stated bids have been received for the Lorraine Place Sanitary Sewer Replacement and recommends the project be awarded to Cash Services for \$101,242.50. Engineer's estimate on the project is \$128,755.00, he said. Doug Miller made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Receipt of Other Comments

None

Executive Session

Rex Huffman asked that the board go into Executive Session to discuss pending litigation related to the Colony Road pumpstation project and personnel to review the president's performance. Steve Arnold made a motion to go into Executive Session. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes.

Bill Verbosky made a motion to go back into regular session. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes.

Regular Meeting Dates

Regular Meeting:	April 13, 2017 7:30 a.m.	District Operations Facility Regular Meeting
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Regular Meeting:	April 27, 2017 7:30 a.m.	District Operations Facility Regular Meeting
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Adjournment

Bill Verbosky made a motion to adjourn. Rob Armstrong seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John A. Cheney
Secretary

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