

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, MARCH 26, 2015**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, March 26, 2015 at 7:30 a.m.

Mr. Mike Scott, Chairman, brought the meeting to order and requested that the roll be called:

Steve Arnold	John Cheney	Bill Hirzel
Melinda Kale	Leonard Michaels	Shad Ridenour
Lyle Schulte	Mike Scott	Mark Sheffer

Members absent: None

Others:

Jerry Greiner	Gavin Smith	Beth Vannett
Kay Ball	Tom Stalter	Dan Wickard
Laurie Mooney	Leanne O'Brien	

Rex Huffman, Spitler, Huffman & Newlove
Denise Plummer, Poggemeyer Design Group

Approval of Minutes

The minutes of the regular meeting held on March 12, 2015, were reviewed; John Cheney made a motion to approve the minutes. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Report by President and Other Officials

Jerry Greiner reported:

- Information from the board retreat was circulated from July 2014.
- Subcommittee to the Extension committee will be formed to review extension policy with volunteers.
- CORD meeting will be held in Cleveland on August 28th.
- Wage survey is underway
- Met with Ottawa County March 17th to discuss water and sewer issues
- Currently working on disaster recovery plan
- Silent paychecks will go out this Friday.
- Wood County Township Expo will be April 10th.

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- District Annual Open House will be May 3rd.
- Next Southwood meeting will be April 24th.
- Rossford Business Fair will be held March 28th.
- Public Relations Committee will meet April 2nd.
- Status reports are due April 15th for the Five Point Road ERAC Appeal.

Reports of Committees:

Mark Sheffer stated the Governance Committee met on March 19, 2015 and reviewed the following:

1. Board Compensation
2. Committee Assignments
3. Board member education
4. Board bylaws

Unfinished Business:

None

New Business

Resolution 2015-32 Review and approval of utility easement for the Village of Bloomdale water system, WL #2700. Tom Stalter stated one easement has been obtained from McArdle's for \$4,713.00. There are 2 more easements needed for this project, he said. Leonard Michaels made a motion to approve. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2015-33. Authorize the advertisement for bid for the Northwood Homecraft Sanitary Sewer Rehab (grouting), SS #4002. Tom Stalter stated this resolution is approval to advertise this project with dates to be determined. The engineer's estimate on the project is \$200,000.00, he said. Steve Arnold made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2015-34. Authorize the re-advertisement for bid for the Rossford-Hillview Drive sanitary sewer rehab, SS #5005. Tom Stalter stated this resolution is approval to advertise this project with dates to be determined. The engineer's estimate on the project is \$300,000.00, he said. Leonard Michaels made a motion to approve. Mark Sheffer seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2015-35. Authorize the advertisement for bid for the Bloomdale Manhole Rehab, SS #2702. Tom Stalter stated this resolution is approval to advertise this project with dates to be determined. The engineer's estimate on the project is \$92,000.00, he said. Steve Arnold made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Receipt of Other Comments

None

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Executive Session

Lyle Schulte made a motion to go into Executive Session to discuss threatened litigation with the Village of Pemberville. Shad Ridenour seconded the motion. A roll call vote was taken with all present voting yes.

Lyle Schulte made a motion to go back into regular session. Mark Sheffer seconded the motion. A roll call vote was taken with all present voting yes with the exception of Leonard Michaels who was out of the room.

Regular Meeting Dates

Regular Meeting:	April 9, 2015 7:30 a.m.	District Operations Facility Regular Meeting
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Regular Meeting:	April 23, 2015 7:30 a.m.	District Operations Facility Regular Meeting
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Adjournment

Melinda Kale made a motion to adjourn. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Melinda Kale
Secretary

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