

**NORTHWESTERN WATER AND SEWER DISTRICT  
REGULAR MEETING  
THURSDAY, MARCH 9, 2017**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, March 9, 2017 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Rob Armstrong		John Cheney
Bill Hirzel	Melinda Kale	Leonard Michaels
Doug Miller	Mark Sheffer	Bill Verbosky

Members absent: Steve Arnold

Others:

Tom Stalter	Gavin Smith	Beth Vannett
Leanne O'Brien	Dick Heyman	Kay Ball
Theresa Pollick		

Rex Huffman, Carl Ireland, Chris Frasor of Spitler, Huffman & Newlove, LLP

Jack Kieffer, 13207 Union Hill Rd., Bowling Green, OH

### **Approval of Minutes**

The minutes of the regular meeting held on February 23, 2017, were reviewed; John Cheney made a motion to approve the minutes. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

### **Correspondence**

All correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

### **Report by President and Other Officials**

Tom Stalter and Kay Ball reported:

- Jerry and Tom met with Northwood recently to discuss water and sewer issues
- NOMA meeting will be held March 30<sup>th</sup> in Pemberville
- Jim Cheatwood will be retiring March 31<sup>st</sup>.
- Wood County Township Association vendor fair will be held March 31<sup>st</sup>
- Will be reviewing the proposed Toledo water proposal
- Met with Village of Leipsic recently to discuss water issues.
- Extension Committee will be held March 16<sup>th</sup>

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- Dan Wickard and Todd Saums participated in the McComb Schools Employer Day.
- Employee outing at the MudHens will be held July 28<sup>th</sup>.
- McComb WaterShed was vandalized and caught on fire, will be out of service for several weeks.
- New District records commission will meet today after the board meeting.
- Governance Committee will meet soon.

### **Reports of Committees:**

Kay Ball stated the Finance Committee met on February 23<sup>rd</sup> and reviewed the following:

- Preliminary 2016 financial statements

Melinda Kale stated the Public Relations Committee met on March 2<sup>nd</sup> and reviewed the following:

- Social media outreach
- Advertising for 2017
- New logo change

After some discussion on the new District logo Rob Armstrong made a motion to approve the new logo as presented. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes with the exception of John Cheney who voted no.

### **Unfinished Business:**

None

### **New Business**

**Resolution 2017-28.** Authorize a facility encroachment agreement with CSX Transportation for the installation of a waterline for the Main, Oak and Taylor Streets Waterline Replacement, WL #2321. Tom Stalter stated this resolution is to approve an agreement with CSX for the installation of a waterline on Main, Oak and Taylor Streets in Weston. Leonard Michaels made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2017-29.** Authorization to apply to Ohio EPA/DEFA for a Water Pollution Loan Fund for the Hoytville Wastewater Treatment Plant Improvements. Tom Stalter stated this resolution is authorization to apply to Ohio EPA/DEFA for the Hoytville wastewater treatment plant. John Cheney made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting. **Approved.**

**Resolution 2017-30.** Authorize the advertisement for bid for the Curtice Road Waterline Replacement Loop, WL #212A. Tom Stalter stated this resolution is to approve the advertisement for bid. The bid dates are to be determined and the engineer's estimate on the project is \$900,000.00, he said. Leonard Michaels made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

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**Receipt of Other Comments**

At this time, Carl Ireland gave the board a brief review of open public records.

**Executive Session**

None

**Regular Meeting Dates**

Regular Meeting:	March 23, 2017 7:30 a.m.	District Operations Facility Regular Meeting
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Regular Meeting:	April 13, 2017 7:30 a.m.	District Operations Facility Regular Meeting
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**Adjournment**

Leonard Michaels made a motion to adjourn. Rob Armstrong seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John A. Cheney  
Secretary

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