

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, NOVEMBER 17, 2016**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, November 17, 2016 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

	John Cheney	Bill Hirzel
Melinda Kale	Leonard Michaels	Doug Miller
Mark Sheffer	Lyle Schulte	Bill Verbosky

Members absent: Steve Arnold

Others:

Kay Ball	Dan Wickard	Garret Chamberlain
Leanne O'Brien	Tom Stalter	Beth Vannett
Jerry Greiner		

Rex Huffman & Carl Ireland, Spitler Huffman Law

Denise Plummer, Poggemeyer Design Group

Rob Armstrong, 29336 Belmont Lake Rd, Perrysburg, OH 43551

Jack Kieffer, 13207 Union Hill Rd, Bowling Green, OH 43402

Approval of Minutes

The minutes of the regular meeting held on November 3, 2016, were reviewed; John Cheney made a motion to approve the minutes. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

All correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Public Comment

None

Bill Verbosky joined the meeting at 7:35 a.m.

Leonard Michaels joined the meeting at 7:40 a.m.

Regular Board Meeting
November 17, 2016

Report by President and Other Officials

Jerry Greiner reported:

- Will be holding a District open house on December 29th
- Holiday dinner will be held December 6th.
- Wood County Mayor's meeting was held November 14th
- United Way Campaign for 2017 is underway
- Office will be closed November 24th and 25th for Thanksgiving
- Demo of the new camera truck today after meeting
- We have received 25 applications for the Public Information Director position
- Bylaw changes have been mailed to District members, deadline for objections is December 18th.
- Committee of the Whole will meet December 1st at 7:30 a.m. to discuss the budget.

Reports of Committees:

None to Report

Unfinished Business:

None

New Business

Resolution 2016-176. Authorization to apply to OWDA for the Northwood Hanson, George, Bihl and Mason Streets waterline replacement, WL #210B. Tom Stalter stated this resolution is authorizing the application to OWDA for the Northwood Hanson, George, Bihl and Mason Streets waterline replacement. Leonard Michaels made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2016-177. Authorize a contract with Poggemeyer Design Group for the Hamlet Subdivision waterline replacement, WL #127A. Tom Stalter stated this resolution is to approve a contract with Poggemeyer Design Group for the Hamlet Subdivision waterline replacement, WL #127A. The contract amount is \$52,200.00, he said. Doug Miller made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2016-178. Amendment #3, Poggemeyer Design Group, Bairdstown Sanitary Sewer Project, SS #700. Tom Stalter stated this amendment is for an increase of \$2,100.00 for boundary survey and easement obtained. Doug Miller made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2016-179. Amendment #1, Poggemeyer Design Group, Village of McComb Wastewater Treatment Plant Improvements, SS #28. Tom Stalter stated this amendment is for an increase of \$11,500.00 for addition of financing assistance to current contract. John Cheney made a motion to approve. Leonard Michaels seconded the motion. **Approved.**

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Resolution 2016-180. Change Order #2-Final and release of retainage, B. Hill's Excavating, Rudolph/Bays Road Sanitary Sewer Project, SS #1001B. Tom Stalter stated this change order is for a decrease of \$32,658.00 for final quantity adjustments. Mr. Stalter stated this resolution is also approving the release of retainage in the amount of \$20,959.60 to close out the contract. Doug Miller made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2016-181. Authorize a contract with Poggemeyer Design Group for the Starbright Subdivision, Oregon and Ayers Road Waterline Replacement, WL #116A. Tom Stalter stated this resolution is authorizing a contract with Poggemeyer Design Group for the Starbright Subdivision. The contract amount is \$99,800.00, he said. Leonard Michaels made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2016-182. Change Order #1, B. Hill's Excavating, WL #300 Area Waterline Connection Project (a/k/a Potter, BG, Euler Road(s) Loop, WL #317C1. Tom Stalter stated this change order is for an increase of \$41,080.00 for adjustment to contract quantities. Leonard Michaels made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2016-183. Expenditure Appropriations for Fiscal Year 2017. Kay Ball asked that this resolution be tabled for further review. Doug Miller made a motion to table. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2016-184. In the matter of fixing rates for sewer treatment and collection services, water distribution services and the sale of water in the District service areas. Kay Ball asked that this resolution be tabled for further review. Leonard Michaels made a motion to table. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2016-185. Amend certain fees and charges for services provided by the District. Kay Ball asked that this resolution be tabled for further review. Doug Miller made a motion to table. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Executive Session

Rex Huffman asked to go into Executive Session to review pending litigation for the Colony Road Pumpstation project. John Cheney made a motion to go into Executive Session. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes.

Leonard Michaels made a motion to return to regular session. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes.

Receipt of Other Comments

None

Regular Board Meeting
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Regular Meeting Dates

Regular Meeting:	December 8, 2016 7:30 a.m.	District Operations Facility Regular Meeting
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Regular Meeting:	December 22, 2016 7:30 a.m.	District Operations Facility Regular Meeting
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Adjournment

Bill Verbosky made a motion to adjourn. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John A. Cheney
Secretary

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