

**NORTHWESTERN WATER AND SEWER DISTRICT  
REGULAR MEETING  
THURSDAY, OCTOBER 12, 2017**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, October 12, 2017 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Rob Armstrong	Steve Arnold	
Bill Hirzel	Melinda Kale	Leonard Michaels
Doug Miller	Mark Sheffer	Bill Verbosky

Members absent: John Cheney

Others:

Dan Wickard	Garrett Chamberlain	Jerry Greiner
Kay Ball	Tom Stalter	Leanne O'Brien
Theresa Pollick	Todd Saums	Tom McGrain
Jarred Myers	Bryan Martikan	Claud Barringer
Beth Vannett		

Rex Huffman & Carl Ireland, Spitler Huffman LLC

Jack Kieffer, 13207 Union Hill Rd., Bowling Green, OH 43402

### **Approval of Minutes**

The minutes of the regular meeting held on September 28, 2017, were reviewed; Doug Miller made a motion to approve the minutes. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

At this time, Dan Wickard introduced the OPS Challenge members to the board. He stated they recently participated in the national operations challenge in Chicago and placed 6 overall. He also stated that the group was honored yesterday in Columbus by Representative Theresa Gavarone for their efforts.

### **Correspondence**

All correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

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### **Report by President and Other Officials**

Jerry Greiner reported:

- We have received 9 votes from the townships to reappoint Melinda Kale (township seat) and 7 from the municipalities to reappoint Bill Verbosky (municipal seat)
- SS #200 EQ Basin dedication was held October 10<sup>th</sup> in Northwood.
- Holiday dinner will be held on December 5<sup>th</sup> at StoneRidge
- Union negotiations will begin soon
- October 19<sup>th</sup> will be the next Extension/Finance Committee meeting.
- Mayor's dinner will be held November 8<sup>th</sup> in Fostoria
- United Way campaign is underway

### **Reports of Committees:**

Doug Miller stated the IT Committee met on October 10<sup>th</sup> and reviewed the following:

- 2018 Proposed IT budget

### **Unfinished Business:**

None

### **New Business**

**Resolution 2017-138.** Approval of Accommodation Tap Agreement with Angela K. Briggs, Trustee, WL #2701 Area. Tom Stalter stated this accommodation tap request is to connect to an existing waterline on Jerry City Road. Mr. Stalter said he was asked to find alternate options for this owner by the Extension Committee and bid the project, however, bids came in at a \$70,000 cost to the owner which is unaffordable. After some discussion, Doug Miller made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2017-139.** Authorize a farm lease for District property. Jerry Greiner stated this resolution is to approve a farm lease for 9.62 acres in Washington Township with D & S Farms. Steve Arnold made a motion to approve, Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2017-140.** Authorize the release of retainage to Fedewa, Inc. for the Southern Service Area System DBP Improvements, WL #306A2. Garret Chamberlain stated this resolution is to authorize the release of retainage in the amount of \$4,544.00 to the contractor. Bill Verbosky made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

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**Resolution 2017-141.** Authorize the advertisement for bid for the Cummings Road/Tristate Pumpstation Rehab, SS #146A. Garret Chamberlain stated this resolution is authorizing the advertisement for bid for the Cummings Road/Tristate Pumpstation project. Advertising dates are October 19<sup>th</sup> and 26<sup>th</sup> with bids opened on November 1<sup>st</sup>. Engineer's estimate on the project is \$162,602.00, he said. Leonard Michaels made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2017-142.** Acceptance and action on bids received for the Ovitt Road WL Extension, #321C, Wingston Road WL Extension, WL #2323 and Rosendale Road WL Extension, WL #318H. Tom Stalter stated bids were received for these 3 projects and recommends all 3 be awarded to B. Hill'z Excavating for a total of \$286,081.00. Leonard Michaels made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

### **Receipt of Other Comments**

None

### **Executive Session**

None

### **Regular Meeting Dates**

Regular Meeting:	October 26, 2017 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	November 9, 2017 7:30 a.m.	District Operations Facility Regular Meeting

### **Adjournment**

Doug Miller made a motion to adjourn. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Steve Arnold  
Vice Chairman

/lob