

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, SEPTEMBER 22, 2016**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, September 22, 2016 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Steve Arnold	John Cheney	Bill Hirzel
Melinda Kale	Leonard Michaels	Doug Miller
Mark Sheffer	Lyle Schulte	Bill Verbosky

Members absent: None

Others:

Garrett Chamberlain	Gavin Smith	Dan Wickard
Leanne O'Brien	Tom Stalter	Beth Vannett

Rex Huffman, Spitler Huffman Law

Jack Kieffer, 13207 Union Hill Rd, Bowling Green, OH 43402

Approval of Minutes

The minutes of the regular meeting held on September 8, 2016, were reviewed; Doug Miller made a motion to approve the minutes. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

All correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Public Comment

None

Report by President and Other Officials

Tom Stalter reported:

- Northwood Fall Festival will be held October 8th.
- Monthly luncheons have been updated on board calendar.
- Jerry is at regional water study meeting at TMACOG this morning.
- McComb agreement is close to completion.

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- Eastwood sewer project is complete.
- Certifications for delinquent utility bills have been sent to the Auditor.
- Will be hosting CORD meeting at the District on November 4th.
- Meeting with OEPA today to discuss sewer issues on Gypsy Lane Road
- Received interest in water on Ovitt Road west of Hull Prairie.
- There are 8 homes left to connect to the sewer on Five Point Road.
- New camera truck will be delivered soon.

At this time, Dan Wickard reviewed with the board the problems and issues found with the Village of McComb sewer system during televising and inspection of the system.

Reports of Committees:

None to report

Unfinished Business:

Resolution 2016-144. Authorization to amend District Bylaws. Rex Huffman asked that this resolution be tabled for further review of the board bylaws. John Cheney made a motion to table. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

New Business

Resolution 2016-153. Amend Resolution 2016-51, Resolution of Necessity, Bairdstown Sanitary Sewer Project, SS #700. Tom Stalter stated this resolution is to amend the original Resolution of Necessity for Bairdstown Sanitary Sewer Project to include 6 homes outside of the corporation limits of Bairdstown. Doug Miller made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2016-154. Review and approval of utility easements for the Bairdstown Sanitary Sewer Project, SS #700. Tom Stalter stated 3 easements have been obtained totaling \$5,430.00. Steve Arnold made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2016-155. Acceptance and action on requests for qualifications for the WL #100/WL #101 Trunk Water Main Evaluation and Condition Assessment. Tom Stalter stated 1 qualification was received from PURE Technologies. He recommended to the board they accept this qualification as the most qualified, a contract with PURE Technologies will be brought to the board for approval. Doug Miller made a motion to approve. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2016-156. Review and approval of utility easements for the JRS Southwood Commerce Center, SS #2500B and PP #25A. Tom Stalter stated one easement has been obtained for \$7500.00 for this project. Doug Miller made a motion to approve. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

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Resolution 2016-157. Amend Resolution 2016-83, Authorize the advertisement for bid for the Williamsburg-on-the-River Sanitary Sewer Rehab, SS #4.1(a). Tom Stalter stated this resolution is to amend Resolution 2016-83 to include the urgent McComb sanitary sewer rehab work. Leonard Michaels made a motion to approve. Bill Hirzel seconded the motion. **Approved.**

Executive Session

None

Receipt of Other Comments

Mark Sheffer stated the November regular meeting dates would fall on Thanksgiving this year, he suggested moving the dates to November 3rd and 17th.

Regular Meeting Dates

Regular Meeting:	October 13, 2016 7:30 a.m.	District Operations Facility Regular Meeting
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Regular Meeting:	October 27, 2016 7:30 a.m.	District Operations Facility Regular Meeting
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Adjournment

Lyle Schulte made a motion to adjourn. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John A. Cheney
Secretary

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