

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, SEPTEMBER 28, 2017**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, September 28, 2017 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Rob Armstrong	Steve Arnold	
Bill Hirzel		Leonard Michaels
Doug Miller	Mark Sheffer	Bill Verbosky

Members absent: John Cheney, Melinda Kale

Others:

Dan Wickard	Gavin Smith	Jerry Greiner
Kay Ball	Tom Stalter	Leanne O'Brien
Theresa Pollick	John Sopko	

Carl Ireland, Spitler Huffman LLC

Ted Bennett, Jones & Henry Engineers

Jack Kieffer, 13207 Union Hill Rd., Bowling Green, OH 43402
Lyle & Evelyn Schulte, 1482 Genoa Rd., Genoa, OH 43430

Approval of Minutes

The minutes of the regular meeting held on September 14, 2017, were reviewed; Leonard Michaels made a motion to approve the minutes. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

All correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Report by President and Other Officials

Jerry Greiner reported:

- We have received 6 votes from the townships to reappoint Melinda Kale (township seat) and 4 from the municipalities to reappoint Bill Verbosky (municipal seat)
- Operations Challenge team is going to in Columbus on October 11th for state recognition.

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- Next TMACOG Water meeting is October 11th.
- SS #200 EQ Basin dedication will be held October 10th in Northwood.
- Next Safety Committee meeting will be October 13th.
- Board meetings for November will be held on the 9th and 30th
- Holiday dinner dates were discussed, the board decided on December 5th at StoneRidge
- Funding from USDA came through for the Village of McComb
- Jerry Greiner reviewed water and sewer consumption charts with the board.
- Union negotiations will begin soon

Reports of Committees:

None to Report

Unfinished Business:

None

New Business

Resolution 2017-125. Authorization to participate in the Ohio Public Works Commission State Capital Improvement for sanitary sewer replacement and separation in the Village of McComb. Tom Stalter stated this resolution is the authorization to participate in OPWC for the Village of McComb sanitary sewer replacement and separation. Bill Hirzel made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2017-126. Change order #1-Final and Release of Retainage, Ric-Man Construction for the SS #100 Tracy Road Rehab, SS #100B. Ted Bennett stated this change order is for a deduct of \$155,179.30 for final quantity adjustments to the contract. Tom Stalter also requested retainage in the amount of \$98,508.80 be released to the contractor. Bill Hirzel made a motion to approve. Leonard Michaels seconded the motion, a roll call vote was taken with all present voting yes. **Approved.**

Resolution 2017-127. Change order #2 & #3-Final and Release of Retainage, Speer Bros., for the Weston, Main, Oak and Taylor Streets Waterline Replacement, WL #2321. Tom Stalter stated that change order #2 is an increase of \$18,310.29 for utility conflicts and change order #3 is for a deduct of \$50,128.50 for final quantity adjustments. Mr. Stalter also requested retainage in the amount of \$15,219.14 be released to the contractor. Doug Miller made a motion to approve. Bill Verbosky seconded the motion, a roll call vote was taken with all present voting yes. **Approved.**

Resolution 2017-128. Change order #1-Final and Release of Retainage, Zee Construction for the Lady Glen Pumpstation Improvements, SS #4.2 Tom Stalter stated this change order is for an increase of \$8,025.00 for final quantity adjustments. Mr. Stalter also asked that retainage in the amount of \$6,447.00 be released to the contractor. Bill Verbosky made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes with the exception of Leonard Michaels who was out of the room. **Approved.**

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Resolution 2017-129. Authorize the advertisement for bids for the ODOT Waterline Relocation (Waterville Bridge Roundabout), WL #302D. Tom Stalter stated this resolution is to authorize the advertisement for the ODOT Waterline Relocation (Waterville Bridge Roundabout). Dates for advertisement will be determined and the engineer's estimate for the project is \$92,000.00, he said. Doug Miller made a motion to approve. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes with the exception of Leonard Michaels who was out of the room. **Approved.**

Resolution 2017-130. Authorize the partial release of retainage to Peterson Construction Co., for the Bairdstown Sanitary Sewer Project, SS #700. Tom Stalter asked that partial retainage in the amount of \$63,000.00 be released to Peterson Construction for the Bairdstown Sanitary Sewer Project. Doug Miller made a motion to approve. Rob Armstrong seconded the motion. A roll call vote was taken with all present voting yes with the exception of Leonard Michaels who was out of the room. **Approved.**

Resolution 2017-131. Review and approval of utility easements for the Curtice road Waterline Project, WL #212A. Tom Stalter stated 1 easement has been obtained for a total of \$3,500.00. Bill Verbosky made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes with the exception of Leonard Michaels who was out of the room. **Approved.**

Resolution 2017-132. Review and approval of utility easements for the Second BG Waterline a/k/a Kramer Road, WL #300C. Tom Stalter stated a total of 2 easements have been obtained for this project totaling \$6,975.00. Doug Miller made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2017-133. Change order #2-Final & Release of Retainage, Cash Services for the Lorraine Place Sanitary Sewer Replacements, SS #5008. Tom Stalter stated this change order is for an increase of \$1,300.00 for repair to irrigation issues. Mr. Stalter also asked that retainage in the amount of \$4,734.36 be released to the contractor. Doug Miller made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2017-134. Authorize the advertisement for bid for the Village of McComb Water System Improvements, WL #2811. Tom Stalter stated this resolution is to approve the advertisement for bid for the Village of McComb Water System Improvements. Dates are to be determined with an engineer's estimate of \$277,436.50, he said. Leonard Michaels made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2017-135. Authorize the advertisement for bid for the Lime City Road and Buck Road Waterline Replacement, WL #188C. Tom Stalter stated this resolution is to approve the advertisement for bid for the Lime City Road and Buck Road Waterline Replacement. Dates are to be determined with an engineer's estimate of \$362,208.00, he said. Doug Miller made a motion to approve. Rob Armstrong seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

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Resolution 2017-136. Authorize the advertisement for bid for the Weston Silver Street Waterline Loop, WL #2310B. Tom Stalter stated this resolution is to authorize the advertisement for bid for the Weston Silver Street Waterline Loop. Ad dates are to be determined with an engineer's estimate of \$338,442.50 he said. Doug Miller made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes with the exception of Bill Hirzel who voted no. **Approved.**

Resolution 2017-137. Authorize the partial release of retainage to Underground Utilities, Inc. for the Bairdstown Sanitary Sewer Project, SS #700. Tom Stalter asked that partial retainage in the amount of \$62,376.28 be released to the contractor for the Bairdstown Sanitary Sewer Project. Bill Hirzel made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Receipt of Other Comments

None

Executive Session

None

Regular Meeting Dates

Regular Meeting:	October 12, 2017 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	October 26, 2017 7:30 a.m.	District Operations Facility Regular Meeting

Adjournment

Bill Verbosky made a motion to adjourn. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Steve Arnold
Vice Chairman

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