

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, SEPTEMBER 8, 2016**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, September 8, 2016 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Steve Arnold	John Cheney	Bill Hirzel
Melinda Kale	Leonard Michaels	Doug Miller
Mark Sheffer	Lyle Schulte	

Members absent: Bill Verbosky

Others:

Garrett Chamberlain	Gavin Smith	Dan Wickard
Leanne O'Brien	Tom Stalter	Kay Ball
Beth Vannett	Jerry Greiner	

Rex Huffman & Carl Ireland, Spitler Huffman Law

Rob Armstrong, 29336 Belmont Lake Rd, Perrysburg, OH 43551

Approval of Minutes

The minutes of the regular meeting held on August 25, 2016, were reviewed; John Cheney made a motion to approve the minutes. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

All correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Public Comment

None

Report by President and Other Officials

Jerry Greiner reported:

- October newsletters are complete and will be out soon.
- 8 property owners outside of Bairdstown have decided to be part of the sanitary sewer project.
- 2017 budget meetings will be scheduled soon.
- Wood County Township dinner was held September 1st.

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- Water study meetings are still on-going.
- Country Manor real-estate closing will be September 16th.
- Monthly luncheons have been updated on the board master calendar.
- RFP's are out for IT services. Gavin has heard back from 5 interested companies so far.
- New camera truck will be delivered next week.
- Certification of delinquent bills to the auditor is September 12th.

At this time, Tom Stalter reviewed with the board the Village of McComb wastewater plant schedule of construction and costs including loan and grant information.

Reports of Committees:

John Cheney stated the Safety Committee met on September 8th and reviewed the following:

- 1 accident/incident
- Upgrade to first aid kits
- Upcoming trainings/trainings attended
- Work being done in McComb
- New EPA lead testing rules

Unfinished Business:

Resolution 2016-144. Authorization to amend District Bylaws. Rex Huffman asked that this resolution be tabled for further review of the board bylaws. John Cheney made a motion to table. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

New Business

Resolution 2016-147. Authorize a farm lease for the District property. Jerry Greiner stated this resolution is to authorize a farm lease for the District property in Washington Township. The farm lease is for a total of \$1,865.89. Doug Miller made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2016-148. Approval of a tap agreement with Michael Penrod, WL #2300 Area. Tom Stalter stated this resolution is to approve an accommodation tap agreement with Michael Penrod on Wingston Road. Mr. Stalter reviewed with the board the options for Mr. Penrod which included approving an accommodation tap to run a new 2" waterline to his residence. Doug Miller made a motion to approve the resolution as presented on the agenda for approval of an accommodation tap. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes with the exception of Steve Arnold, John Cheney, Leonard Michaels and Mark Sheffer voting no. **Did Not Pass.** Discussion followed to allow completing a developer agreement with Mr. Penrod to construct a new 3" District owned line to his residence and eliminating a current accommodation tap already on Wingston Road. Steve Arnold stated he would like to see the 3" line ran to eliminate all the accommodation taps, currently. John Cheney made a motion to approve a developer agreement with Mr. Penrod for a 3" waterline to his residence. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes with the exception of Bill Hirzel who voted no. **Approved.**

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Resolution 2016-149. Authorization to participate in the Ohio Public Works Commission State Capital Improvement for various water and sewer projects. Tom Stalter stated this resolution is to authorize the application with Ohio Public Works Commission for repairs to the water pumpstation in McComb and the new waterline on Euler Road and Silver Street in Weston. Leonard Michaels made a motion to approve. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2016-150. Review and approval of utility easements for the Bairdstown Sanitary Sewer Project, SS #700. Tom Stalter stated five (5) easements have been obtained for the Bairdstown Sanitary Sewer project totaling \$3,100.00. Steve Arnold made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2016-151. Authorize the renewal of the lease agreement for the IFM WaterShed. Jerry Greiner stated this resolution is to approve a lease renewal for the WaterShed in McClure with IFM. The rent will remain the same at \$300 per month, he said. John Cheney made a motion to approve. Leonard Michaels seconded the motion. **Approved.**

Resolution 2016-152. Authorize the sale of surplus items via internet auction. Jerry Greiner stated this resolution is approval to sell 3 items via GovDeals internet auction. These items include a 1980 service truck, 2004 Canyon and a 2004 implement trailer, he said. Doug Miller made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Executive Session

Leonard Michaels made a motion to go into Executive Session to discuss threatened litigation with Frontier Communications for a hit fiber optic line during construction. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes.

Doug Miller made a motion to return to regular session. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes.

Receipt of Other Comments

None

Regular Meeting Dates

Regular Meeting:	September 22, 2016 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	October 13, 2016 7:30 a.m.	District Operations Facility Regular Meeting

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Adjournment

Lyle Schulte made a motion to adjourn. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John A. Cheney
Secretary

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