

**EQUAL EMPLOYMENT OPPORTUNITY DATA SHEET**

**CONFIDENTIAL**

**Northwestern Water & Sewer District**

**12560 Middleton Pike**

**PO Box 348**

**Bowling Green, OH 43402**

**TO ALL APPLICANTS**

The Northwestern Water & Sewer District is an Equal Opportunity/Affirmative Action employer and complies with applicable federal and state regulations. We are requesting that you provide us with the information indicated below, your responses are strictly voluntary. This information is kept for statistical reporting and Federal Equal Employment requirements. It is treated in a highly confidential manner.

**INSTRUCTIONS**

Indicate the appropriate response for items A-E (definitions of categories are on the reverse side of this form).

**A. Ethnic/Racial Category**

\_\_\_\_\_ White, not Hispanic (W); \_\_\_\_\_ Black, not Hispanic (B); \_\_\_\_\_ Hispanic (H);

\_\_\_\_\_ American Indian or Alaskan Native (A) \_\_\_\_\_ Asian or Pacific Islander (P)

**B. Sex**

\_\_\_\_\_ Female (F) \_\_\_\_\_ Male (M)

**C. Veteran Status**

\_\_\_\_\_ Not a Veteran (NV) \_\_\_\_\_ Veteran (V)

\_\_\_\_\_ Vietnam Era Veteran (VV) \_\_\_\_\_ Disabled Veteran (D)

**D. Are You Disabled?**

\_\_\_\_\_ Yes \_\_\_\_\_ No

**E. Method of referral for employment at the Northwestern Water & Sewer District**

\_\_\_\_\_ Newspaper Advertisement \_\_\_\_\_ Ohio Bureau of Employment Services

\_\_\_\_\_ Employee Referral \_\_\_\_\_ Came on own initiative

\_\_\_\_\_ Other (specify) \_\_\_\_\_

## DEFINITIONS

### **HISPANIC:**

A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

### **BLACK, NOT OF HISPANIC ORIGIN:**

A person having origins in any of the black racial groups of Africa who is not of Hispanic origin.

### **ASIAN OR PACIFIC ISLANDER:**

A person having origins in any of the original peoples of the Far East, Indian subcontinent, Southeast Asia, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Island, and Samoa.

### **AMERICAN INDIAN OR ALASKAN NATIVE:**

A person having origins in any of the original peoples of North America and who maintains cultural identification through tribal affiliation or community recognition.

### **WHITE, NOT HISPANIC ORIGIN:**

A person having origins in any of the original peoples of Europe, North Africa, or the Middle East who is not of Hispanic origin.

### **DISABLED INDIVIDUAL:**

Any person who (1) has a physical or mental impairment that substantially limits one or more of his/her major life activities; (2) has a record of such impairment; (3) is regarded as having such an impairment. Major life activities are defined as caring for oneself, performing manual tasks, walking, speaking, breathing, learning, and working.

### **VETERAN:**

A person who served in the U.S. armed forces and who was discharged with other than a dishonorable discharge.

### **VETERAN OF VIETNAM ERA:**

A person who served on active duty for a period of more than 180 days, any part of which occurred between August 5, 1964, and May 7, 1975, and who was discharged or released with other than a dishonorable discharge, or who was discharged or released from active duty for a service connected disability if any part of such active duty was performed between August 5, 1964, and May 7, 1975, and who was discharged or released within 48 months preceding an alleged violation of the Vietnam Era Veterans Readjustment Assistance Act.

### **DISABLED VETERAN:**

A person entitled to disability compensation under laws administered by the Veterans= Administration for disability rated 30 percent or more, or a person whose discharge or release from active duty was for a disability incurred or aggravated in the line of duty.