

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, FEBRUARY 12, 2015**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, February 12, 2015 at 7:30 a.m.

Mr. Mike Scott, Chairman, brought the meeting to order and requested that the roll be called:

Steve Arnold	John Cheney	Bill Hirzel
Melinda Kale	Leonard Michaels	Shad Ridenour
Lyle Schulte	Mike Scott	Mark Sheffer

Members absent: None

Others:

Jerry Greiner	Gavin Smith	Beth Vannett
Kay Ball	Tom Stalter	Dan Wickard
John Sopko	Leanne O'Brien	

Rex Huffman, Spitler, Huffman & Newlove

Jack Kieffer, 13207 Union Hill Rd, Bowling Green, OH 43402

Approval of Minutes

The minutes of the regular meeting held on January 22, 2015, were reviewed; Lyle Schulte made a motion to approve the minutes. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Report by President and Other Officials

Jerry Greiner reported:

- 5 Science grants have been awarded to local schools
- Five Point Road ERAC appeal has been extended.
- Annual Open House will be May 3rd.
- Rossford Business Fair will be on March 28th.
- TMACOG is hosting a shared service seminar on February 27th.
- Master Plan is complete and will be distributed soon.
- Looking to recognize past board members (Moyer, Brim and Hirzel) with a bench.
- Working on business continuity plan

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- Extension Committee meeting will be held March 5th.

Reports of Committees:

John Cheney stated the Safety Committee met on February 11th and reviewed the following:

- 1 accident/incident occurred
- Sludge truck was repainted and restored instead of purchasing a new one.
- Employees are attending safety meetings away from the District which helps in getting discounts through the BWC.

Mike Scott stated the Governance Committee met on January 29th and reviewed the following:

- Board bylaws
- Melinda Kale's re-appointment
- Board member salary/compensation

Unfinished Business:

Resolution 2015-02. Accept the appointment of Melinda Kale to the Board of Trustees. Jerry Greiner stated twelve of the twenty resolutions have been obtained to re-appoint Melinda Kale to the Board of Trustees. Mark Sheffer made a motion to take the resolution off the table. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes with the exception of Melinda Kale who abstained. Lyle Schulte made a motion to approve the resolution. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes with the exception of Melinda Kale who abstained. **Approved.**

At this time, Rex Huffman gave Melinda Kale the oath of office.

Resolution 2015-03. Authorize the issuance of water and sewer special assessment bonds for various water and sewer projects. Kay Ball stated this resolution is a refunding issuance of the 2004 bonds. This will be a savings of 8.6% she said. Melinda Kale made a motion to take the resolution off the table. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. Leonard Michaels made a motion to approve the resolution. Shad Ridenour seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2015-04. Authorize the issuance of water and sewer revenue bonds for various sanitary sewer improvements. Kay Ball stated this resolution is to re-issue the 2004 revenue bonds and will be a savings of 22%. Melinda Kale made a motion to take the resolution off the table. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. Lyle Schulte made a motion to approve the resolution. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2015-13. Authorize the appointment of R. Kent Murphree, labor relations consultant for the District. Jerry Greiner stated this appointment of Mr. Murphree is to advise the District on personnel issues and to advise us on the upcoming union contract. Bill Hirzel recommended the resolution be tabled to be reviewed by the Administrative Committee. Bill Hirzel made a motion to table. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

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New Business

Resolution 2015-18. Authorization to apply to Ohio EPA/DEFA for the Water Pollution Loan Control Fund for various sewer projects. Tom Stalter this resolution is authorization to apply to Ohio EPA/DEFA for various sewer projects to include: Northwood Homecraft Rehab, Rossford General I and I, Bloomdale Manhole Rehab, Bloomdale Wastewater Treatment Plant improvements and the Hoytville Wastewater Treatment Plant Improvements. Mark Sheffer made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2015-19. Review and approval of utility easements for Wise Street Sewer Extension and Pump Station Abandonment, SS #220B. Tom Stalter stated 3 easements have been obtained for the Wise Street Sewer Extension and Pump Station Abandonment for #1.00 each. John Cheney made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Receipt of Other Comments

Mike Scott asked that the Board start reciting the Pledge of allegiance before each board meeting.

Executive Session

None

Regular Meeting Dates

Regular Meeting:	February 26, 2015 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	March 12, 2015 7:30 a.m.	District Operations Facility Regular Meeting

Adjournment

Leonard Michaels made a motion to adjourn. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Melinda Kale
Secretary

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